

Deep Cleaning List

Party Rooms/Balloon Room/Video Room:

- ALL baseboards
- Dust walls floor to ceiling and all edges and corners
- Wipe down all doors, kick plates, handles, windows, hinges, frame, silver wall protectors
- All artwork
- Balloon room fridges/freezer in and out
- Balloon room walls/corners/baseboards
- Sweep and mop balloon room. Move tables and chairs.
- PR windows/sills (Kirkland only)
- Video room windows/sills/baseboards
- All benches, top and bottom. Use Magic Eraser on bench tops.
- Video room TV & funny mirrors
- Clean PR TV screens
- All PR table legs
- Thrones/blowers/blower boxes/cords
- PR closets- swept, mopped, organized
- All PR garbage cans and recycling bins - inside and out
- Front desk-all shelves, drawers, baseboard, front and back
- Clean microwave inside and out
- Clean sink and counter
- Clean pizza cutters – replace if needed

Lobby/Hallway/Janitor closets:

- All baseboards
- All windowsills- inside and out
- Dust walls floor to ceiling and all edges and corners
- Wipe down all doors, kick plates, handles, windows, hinges, frame
- All slivers (corner guards)
- Clean windows, inside and out
- All artwork
- Wipe down vending machines- top, sides and walls/floor around it
- Clean around, under and behind vending machine. Scrub footprints if machine has shifted.
- All benches, top and bottom. Use magic eraser. Wipe down with glass cleaner after.
- All purple garbage cans and recycling bins - in and out
- Bathroom & janitor- walls & corners dusted, baseboard metal edge, diaper changer, divider walls, mop sink

Arenas:

- Dust all walls
- Tiled area- baseboards/walls/shoe cubby

- Vacuum behind inflatables and under air hockey table
- Clean garbage cans and recycling bins
- Inflatables - clean inside and dust all over
- Exit doors in arenas - corners/frame/hinges/push bar
- Arena doors & windows - corners/frame/hinges/handles
- Drinking fountain- walls around it
- Arena Control rooms - walls dusted, shelves & equipment dusted, floor swept & mopped, organized and stocked, flashlight batteries checked
- All balls accounted for, blown up and/or restocked